



झारखण्ड सरकार

**GOVERNMENT OF JHARKHAND
DEPARTMENT OF AGRICULTURE AND CANE
DEVELOPMENT
DIRECTORATE OF HORTICULTURE
JHARKHAND, RANCHI.**

**NOTICE INVITING TENDERS FOR SUPPLY, OF ELECTRONIC WEIGHING MACHINE,
AT VARIOUS DISTRICTS IN JHARKHAND STATE**

Tender notice no - 02/2010-11

Sale of Tender document : 23-02-2011 to 05-03-2011

Submission of tender document : 05-03-2011 at 2.00 pm hrs.

Opening of tenders : 05-03-2011 at 4.00 pm hrs.

GOVERNMENT OF JHARKHAND
DEPARTMENT OF AGRICULTURE AND CANE DEVELOPMENT,
DIRECTORATE OF HORTICULTURE,
KRISHI BHAWAN KANKE ROAD, RANCHI-834008.

DISCLAIMER

- 1:- Though adequate care has been taken while issuing this Tender Document, the Bidder should satisfy himself that the document is complete in all respects. Intimation of any discrepancy shall be given to this office (as mentioned below) immediately. If no intimation is received by this office within 3 days from the date of issue of the Tender Documents, then this office shall consider that the Document received by the Bidder is complete in all respects and that the Bidder is satisfied that the Tender Document is complete in all respect.
- 2:- Director Horticulture reserves the right to change any or all of the provision of this Tender Documents before date of submission. Such changes would be intimated to all parties procuring this Tender Document before date of submission.
- 3:- Director Horticulture reserves the right to reject any or the entire tender without assigning any reason whatsoever. No correspondence will be entertained on this account.

Signature of Purchaser

Signature of

Director Horticulture
Jharkhand, Ranchi

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DIRECTORATE OF HORTICULTURE,
KRISHI BHAWAN KANKE ROAD, RANCHI-834008.

Tender Notice No. 02/2010-11

NOTICE INVITING TENDERS FOR SUPPLY OF ELECTRONIC WEIGHTING MACHINE AT VARIOUS DISTRICTS IN JHARKHAND STATE

I. Horticulture is one important sub-sector of agriculture, having ample scope for expansion in Jharkhand. There is vast potential not only in terms of meeting the local requirements of fruits vegetables, flowers, spices and other Horticulture crops but also exploiting the opportunities for exports. Under transfer of technology, post harvest management etc safely transportation of produce to market is required for getting good price.

The state Government intends to provide appropriate facilities to the Horticultural crops grower under **impetus of new technology** for grading packaging work. In light of which for supply of quality items sealed tenders are invited from reputed manufacturers/authorized dealers, having at least three (3) years experience in supply. Installation, testing and commissioning of electronic weighing machine at various place of Ranchi, Lohardaga, Gumla, Simdega, East Singhbhum, Saraikela, west Singhbhum, Dumka, Hazaribagh, Ramgarh, Giridih, Dhanbad, Bokaro, Chatra, Koderma, Deoghar and Palamau districts of Jharkhand state.

II. Tender Procedure

1. The Bidders should submit the proposals in two parts:

- a. Technical Bid
 - b. Financial Bid
- i) Technical part should contain all such details as mentioned in the Bid Document.
 - ii) Financial part should contain the financial bid inclusive of all admissible taxes, duties and levies, etc. The details of the financial bid should also be included for better appreciation of the bid.

- iii) These two parts should be submitted in separate sealed and super scribed envelopes.
- iv) **Both the envelopes should then be sealed in a third envelop marked as “TENDER FOR SUPPLY, INSTALLATION, TESTING, COMMISSIONING AND MAINTENANCE OF ELECTRONIC WEIGHING MACHINE AT VARIOUS PLACE OF RANCHI, LOHARDAGA, GUMLA, SIMDEGA, EAST SINGHBHUM, SARAIKELA, WEST SINGHBHUM, DUMKA, HAZARIBAGH, RAMGARH, GIRIDIH, DHANBAD, BOKARO, CHATRA, KODERMA, DEOGHAR AND PALAMAU DISTRICTS OF JHARKHAND STATE.**
2. A complete set of Bid Document may be purchased by interested eligible Bidders on the submission of a written application on payment of nonrefundable fee of **Rs. 2000.00(Rupees two thousand)** in the form of Demand Draft in favour of Director Horticulture, Jharkhand Ranchi payable at State Bank Of India main Branch Ranchi. Jharkhand to the Director Horticulture Jharkhand, Krishi Bhawan, Kanke Road, Ranchi-8 Government of Jharkhand.
3. The Bid Document may be purchased personally during office hours on all working days from **23-02-2011 to 05-03-2011** It may also be download from www.sameti.org in this case, the fee in the form of demand draft should be enclosed with the bid document at the time of submission.
4. The last date for submission of bid is **05-03-2011** up to **2.00 pm** hrs at the following address:

**Director Horticulture Jharkhand,
Krishi Bhawan, Kanke Road,
Ranchi-834008**

5. The technical bids shall be opened on **05-03-2011** at **4.00 pm** hrs. before the duly constituted committee. The bidder or his authorized representative may remain present during the opening of such bid.
6. The Director Horticulture Jharkhand reserves the right to accept or reject any or all the offers, in part or in full without assigning any reason whatsoever.
7. The Director Horticulture Jharkhand also reserves the right to cancel/postpone the date of receipt and opening of the tenders without bearing any liability, whatsoever, consequent upon such decision.

**DIRECTOR HORTICULTURE
JHARKHAND, RANCHI**

GOVERNMENT OF JHARKHAND
DEPARTMENT OF AGRICULTURE AND CANE DEVELOPMENT,
DIRECTORATE OF HORTICULTURE,
KRISHI BHAWAN KANKE ROAD, RANCHI-834008.

GENERAL TERMS AND CONDITIONS FOR SUBMISSION OF TENDER FOR SUPPLY,
INSTALLATION, TESTING AND COMMISSIONING

1. GENERAL INFORMATIONS

- a) All tenders should be addressed to Director Horticulture Jharkhand, Krishi Bhawan, Kanke Road, Ranchi-8 and sent to the following address: -

Director of Horticulture,
Jharkhand Ranchi,
Krishi Bhawan, Kanke Road,
Ranchi-834008

- (b) Tenders are invited from reputed manufacturers/authorized dealers having at least three (3) years experience & adequate facilities and capabilities for the supply, installation, testing and commissioning as per tender document.
- (c) The firm should submit their offer duly sealed and super scribed on the top of the envelope the name of the firm, tender notice number, name of the materials offered, date of opening and details of earnest money deposited.
- (d) Tender can be submitted by hand or by post. If the tender is sent by post, the department will not be responsible for any postal delay.

The sealed tender should be submitted in two parts i.e. Part-I, Technical Bid and Part-II, Financial Bid in separate envelopes duly super scribed on the top of the envelope Part-I Technical Bid Part-II, Financial Bid.

On the date of opening, only Part-I (Technical Bid) will be opened. Subsequently Part-II (Financial Bid) of only those tenders will be opened, which qualify after technical evaluation.

- (e) Tender received after due date and time will be rejected.

- (f) **The detailed technical specifications mentioned in the tender document are illustrative and not specific.**
- (g) The successful agency shall have to deposit 5% of the work order as performance guarantee placed in the shape of demand draft, which shall be refunded after the guarantee period of 12 months.

2. SCOPE OF WORK

- a) Complete Supply, installation, testing & commissioning of items mentioned in tender document, F.O.R. destination.
- b) Free maintenance services for such installed and commissioned Electronic weighing machine at various places for a period of one years.

3. DEPOSIT OF EARNEST MONEY

- (a) **Tender must be accompanied with an earnest money of different item as follows.**

Sl.No.	Name of item	Aprox cost	EMD Amt. 2%
1	Electronic weighing machine	442000.00	8840.00

Failing which the tender will be rejected and price part will not be opened.

- (b) The Earnest Money should be deposited of account payee bank draft in favour of the Director Horticulture, Jharkhand , Ranchi payable at State Bank of India, main branch, Ranchi.
- (c) Cheque/ Bank Guarantee/ fixed deposit receipt money orders etc are not acceptable towards deposit of earnest money.
- (d) In no case E/M will be accepted after opening of tender.
- (e) Details of E/M i.e. draft number and date should be indicated on the cover of the envelope otherwise the tender may not be opened and returned to the party.

4. RATE/PRICE

Rate/ price should be distinctly quoted in figures as well as in words for Electronic weighing machine at various place in the prescribed format attached. Rate/ price quoted should be inclusive of excise duty if any and taxes (CST,VAT) freight, insurance etc.

5. PAYMENT

(a) Payment through cheque/ draft will be made, Bank Commission will be borne by the firm.

(b) 100% payment will be made on delivery of materials and its successful installation & commissioning duly supported by certificate from the consignee.

6. DELIVERY

The tendered must clearly specify the schedule of delivery. However, early delivery shall be preferred.

7. PENALTY

The delivery shall be guaranteed under penalty clause. The terms of penalty is one percent (1%) of the value of material delayed in delivery for each fortnight or part there of with a ceiling of 5%.

8. VALIDITY PERIOD

Tendered should specify the validity period of their offer which should be for a period of at least 90 days from the date of opening of tender.

9. QUANTITY

The requirement mentioned in the tender document is tentative and subject to increase or decrease at the time of finalization of tender/work/supply.

10. TIME SCHEDULE

The complete materials should be supplied, installed & commissioned within the stipulated period.

11. INCOME TAX , SALES TAX CLERANCE CERTIFICATE & OTHER DOCUMENTS TO BE SUBMITTED.

An attested photocopy of the pan card, ITR of last financial year, and Valid Sales Tax Clearance certificate, J.S.T./ C.S.T./VAT should be submitted along with the tender.

12. TEST CERTIFICATE

Test certificates, where applicable should be furnished in triplicate.

- I- Electronic weighing machine-
- a-should be approved and certified by Dept. of legal metrology Govt. of India.
 - b- should be approved and certified by Dept. of legal metrology State Govt.
- should be ISO certified

13. GUARANTEE

The tenderer shall give the following guarantee in respect of the equipments supplied / work executed by them:

- For a period of twelve (12) calendar months of reliable regular working of the equipment/system supplied / installed. The tenderer shall be liable to replace any parts that may fail or show signs of defects in case of his own supplies / services under the condition provided for by the contract and under proper use arising from faulty designs, materials or workmanship or from any act of omission of the tenderer.
- All such replacements of defective parts mentioned above shall be made free of cost at site by the tenderer and taking the return of the defective parts to the tenderer's works shall be tenderer's responsibility and shall be made at his own expense.
- Until the end of the guarantee period, the tenderer shall have the right of entry to the working site at his own risk and expense, by himself or his duly authorized representative whose name shall previously have been communicated in writing to the purchaser, at all reasonable working hours, upon all necessary part of the works for the purpose of inspecting the working and records of the site and taking notes there from and if he desires, at his own expense, making any tests subject to the approval of the purchaser, which shall not be unreasonably withhold.

- 14.** The requirements mentioned in the tender notice is tentative and is subject to increase or decrease at the time of finalization of tender. The tender should be submitted in duplicate in the enclosed tender Performa.

15. If the bidding agency is not registered under Jharkhand sales Tax department then they must give an undertaking through notary affidavit that “ They will supply the Electronic weighing machine after payment of JVAT/Jharkhand Sales Tax on their own.
16. Affidavit through first class magistrate mentioning that “our company/agency is not black listed by any Government/Semi government organization”. A draft for affidavit to be submitted can be taken along with the tender document.
17. Production license should be in the name of bidder. If the bidder is not a producer then he should produce authorization certificate for Production of such Electronic weighing machine from the producers.

The authorization letter should be addressed to Director Horticulture, Krishi Bhawan, Kanke Road, Ranchi. Photocopy or fax copy shall not be accepted.

18. List and full address with phone numbers of their clients in India. Where they have supplied such material, which they are quoting in this tender document should also be submitted by the bidders.
19. Manufacturer will have to give the stock point of the tendered items and its available quantity.
20. The technical bid submitted will be evaluated on the basis of the following criteria:-
(Max-100 marks)

Sl. No.	Criteria	Marking Scale	Maximum marks
1	Number of years in such item supply /production.	3 marks for each additional year after 3 years.	30 marks
2	Annual turn over. which will be average of 2007-08, 2008-09 and 2009-10 on the basis of audited balance sheet.	3 marks for each additional 50 lakh rupees with 40 maximum marks.	40 marks
3	Number of single order worth Rs. 50 lakh and above	2 marks for each such order with 15 maximum marks.	15 marks.
4	Quality assurance certificates in the name of firm by state compitant agency.	3 marks for each such certificate for a particular crop with 15 maximum marks.	15 marks

21. Selection Process:-

A nominated committee will evaluate the technical bid received. Technical assessment will be based on technical evaluation criteria as mentioned in para 10.

On the basis of technical assessment, such scoring more than 50% will be selected and the financial packet of only those agencies will be opened.

The order of supplying various product will be awarded to the manufacturer, who quoted the minimum price for a product with technical specification as specified in the tender document.

22. Terms of payment

- a- No advance payment shall be made.
- b- Payment of product shall be made only after obtaining satisfactory report from district Horticulture office and after deduction of T.D.S.
- c- Payment shall be made by the concerned district Horticulture officers after compliance of all criteria fixed by Directorate/State Government

23. Tender which is not submitted in prescribed Performa shall be rejected. Any additional particulars can be furnished in the accompanied letter of statement.

24. Tender who do not contain full details regarding technical particulars, test certificates, delivery period etc will not be considered.

25. The undersigned reserves the rights to reject whole or part of any or all of the tenders without assigning any reason.

26. CANCELLATION OF ORDER

The authority issuing the order reserves the right to cancel whole or part of the supply orders of those suppliers who will be found defaulter for delayed supply, installation & commissioning of the job or the supply of non standard quality of materials.

27. PAST EXPERIENCE

Past Experience and performance certificate received in respect of the said job shall be submitted with the tender for better appreciation of the credibility of the agency.

28. DEVIATION FROM SPECIFICATION

Deviation from the specification of the department, if any, should be stated in the offer.

29. CONTRACT AGGREMENT

The successful tenders will have to execute contract agreement in the Performa after issuance of L.O.I.

30. JURISDICTION OF COURT

The civil court, Ranchi shall alone have an exclusive jurisdiction to decide any difference, dispute, and claim for and against Department of Horticulture or the supplier

**DIRECTOR HORTICULTURE
JHARKHAND, RANCHI.**

1. *Electronic weighing machine*

Sl No.

1 *Electronic weighing machine*

Capacity 300 kg platform with separate stand

- ***Power requirement***

- ***Table top scales –***

Least count- in gm.

Capacities- kg

Platter sizes:- mm x mm

- ***Platform scales***

Least count- in gm.

Capacities- kg

- *Platform with separate stand*

a-should be approved and certified by Dept. of legal metrology Govt. of India.

b- should be approved and certified by Dept. of legal metrology State Govt

Check List of Technical Bid

Sl. No.	Description	Attached (Yes/No)	Enclosure Page No.
1.	Earnest money (refundable) in form of Demand Draft issued by any nationalized Bank amounting Rs. in favour of Director, Horticulture, Jharkhand, Kanke Road, Ranchi.		
2.	Photocopy of JVAT/Sales Tax Registration Certificate in Jharkhand State.		
3.	Photocopy of JVAT/Sales Tax Clearance Certificate of Jharkhand State valid at the time of opening of technical bid.		
4.	If the bidding agency is not registered under Jharkhand Sales Tax department, then they must submit an undertaking through notary affidavit that "They will supply the product / items after payment of JAVT/Jharkhand Sales Tax on their own.		
5.	IT returns certificate and Audited Balance Sheet for last three financial year 2007-08, 2008-09 and 2009-10 of the bidder.		
6.	Affidavit through first class magistrate mentioning that "Our company / agency is not black listed by any Government / Semi Government Organization".		
7.	Manufacturer license should be in the name of bidder. If the bidder is not a producer then he should produce authorization certificate for Production of such product from the producers.		
8.	List and full address with phone numbers of their clients in India, where they have supplied the concern product which they are quoting in this tender document should also be submitted by the bidders.		
9.	Manufacturer will have to submit the stock point of the tendered product with the name of Electronic weighing machine and its available quantity.		
10.	Documents of product certifying agencies of concerned Government agency.		
11.	Photocopy of Money receipt of purchased Bid document.		
12.	If the bid is signed by the authorized person of the bidder than the documents regarding holding power of attorney for signing the bid document.		
13.	Quality assurance certificates in the name of the firm by certification agency.		
14.	Photocopies of single order worth Rs. 50 lakh and above.		

Whether all the documents are signed and stamped properly

Yes / No

Annexure-III

(Letter head paper of the bidder, including full postal address, telephone no. fax number, e – mail etc.)

Date:

To

The,

Sub: Submission of Bid for supply Electronic weighing machine with fixed plastic handle at different districts head quarters.

Sir,

On behalf of the company..... I / We
..... manufacturer Electronic weighing machine
..... herewith enclose the documents required for eligibility proposals.

The Demand Draft no. dated
amounting Rs. in favour of Director Horticulture, Jharkhand,
Ranchi payable at S.B.I. main branch Ranchi for the Earnest Money Deposit (EMD), is enclosed herewith.

Signature _____
Full Name _____
Designation _____
Address _____
Fax _____
E – mail _____

BIDDER DETAILS

1.	Name of bidder	
2 (a)		
(b)	Phone No.	
(c)	Fax No.	
(d)	E - mail	
(e)	Website	
3 (a)	Name of authorized signatory to bid	
(b)	Designation	
(c)	Phone (Landline) Phone (Mobile)	
(d)	Fax	
(e)	E - mail	
4.	Name, address, Tel no., Fax, E – mail at which communication to be sent in respect of bid.	
5.	name of the present Proprietors / Partners / Board of Directors.	

Firm's Experience

Sl. No.	Details of Supply order	Name and address of client with Telephone No.	Cost of supply order	Period of supply			Brief Scope of supply	Name of the key persons Deployed	Remarks
				Date	From	To			
1	2	3	4	5	6	7	8	9	10

Note: The bidder should enclose the attested copies of work orders / satisfaction certificates / completion certificates etc., in support of his claim regarding experience failing which his claim of experience indicated in above table may not be accounted for.

Price Bid

List of Installation Items

1. *Electronic weighing machine*