

SAMETI, JHARKHAND
KRISHI BHAWAN CAMPUS, KANKE ROAD, RANCHI

GENERAL TERMS AND CONDITIONS

1. GENERAL INFORMATION

- 1.1. All tenders should be addressed to Director, SAMETI, Jharkhand and sent to the following address: -

Director
SAMETI, Jharkhand
Krishi Bhawan Campus, Kanke Road, Ranchi-834008
Jharkhand

- 1.2. Tender are invited from reputed manufacturers/ authorized dealers having at least five (5) years experience as per the tender document.

- 1.3. The specifications of some of the implement/machinery mentioned in the tender document are illustrative and not specific.**

2. SCOPE OF WORK

The scope of work shall be complete supply of implement for promoting Agriculture Mechanization as mentioned in this document. The Agricultural implements will be purchased by the beneficiaries in the respective districts at the rate & quality decided by the government of Jharkhand through this tendering process. The role of the government of Jharkhand is to facilitate the purchase of quality agricultural implements by the beneficiaries of different government schemes.

3. DEPOSIT OF EARNEST MONEY

- 3.1 Tender must be accompanied with an earnest money Rs. 2.00 lakh (Rupees Two Lakhs only), failing which the tender will be rejected and Technical Bid will not be opened.
- 3.2 The Earnest Money should be deposited by way of account payee bank draft in favour of Director, SAMETI, Jharkhand on any Bank payable at Ranchi.
- 3.3 Cheque/Bank Guarantee/fixed deposit receipt money orders etc. are not acceptable towards deposit of earnest money.

- 3.4 In no case E/M will be accepted after opening of tender.
- 3.5 Details of E/M i.e. draft number and date should be indicated on the cover of the envelope otherwise the tender may not be opened and returned to the party.

4. GUIDELINES FOR SUBMISSION

4.1 Interested agencies with requisite experience, may submit required documents in two packets (Technical & Financial Bids) as detailed below:-

4.2 Packet – 1 (Technical Bid)

- i) Profile & Track Record of the company
- ii) Balance Sheet for last 3 financial years.
- iii) Photo copy of PAN No. issued by Income – Tax Department.
- iv) Photo copy of Service Tax Registration.
- v) Earnest Money Deposit (EMD) in the Form of Demand Draft from a Scheduled Bank as per the amount mentioned in paragraph 3, drawn in favour of the Director, SAMETI, Jharkhand
- vi) Tender Document Fee of Rs. 500/- in the form of Demand Draft from a Scheduled Bank drawn in favour of the Director, SAMETI, Jharkhand.

4.3 The technical bids submitted will be evaluated on the basis of the following criteria:

Essential for Eligibility: Registration/Certification from FMTTI, CIAI, Bhopal, SAU and BIS/ ISI Mark

Sl.	Criteria	Marking scale	Maximum marks
1	Availability of Sale & Service center in Jharkhand	10 Marks	10 Marks
2	Agreeability for Demonstration & Training to Farmers	5 Marks	5 Marks

3	Number of years in Agriculture Implement Manufacturing	2 marks for each additional year after three years.	20 marks
4	Number of single orders worth Rs. 50 lakh and above	2 marks for each such order.	20 marks
5	Bank Solvency Certificate	5 marks for each Rs. 50 lakhs	15 marks
6	Annual Turnover, which will be average of last three years on the basis of balance sheet.	5 marks for every 20 Lakh Rupees.	30 marks.

Relevant documents in support of the above criteria should be submitted along with proof, so as to enable appropriate marking.

5. **PACKET – 2 (FINANCIAL BID)**

- 5.1 The cost of each item/equipment should be distinctly quoted in figures as well as in words in the prescribed form attached. The rate/price quoted should be inclusive of Excise Duty, if any, and all taxes (CST, VAT), Freight, Insurance, etc.
- 5.2 The detailed financial cost should be put in an envelope sealed and superscribed as “**Financial Bid for facilitating procurement of Agriculture Implement/ Machinery**” and the envelope should carry the due date for submission along with the name, address, telephone number, e-mail address of the manufacturer/authorized supplier.
- 5.3 The covers containing both the technical and financial bids (sealed) should be put in a big cover, sealed and superscribed as “**Tender for facilitating procurement of Agriculture Implement/ Machinery**”. The big cover should be addressed to **Director, SAMETI, Jharkhand, Krishi Bhawan Campus, Kanke Road, Ranchi-834008**, and should be submitted on or before 13.7.2011 hrs. up to 14.00 hrs.

- 5.4 The firm should also superscribe on the top of the envelope the name of the firm, tender notice number, name of the materials offered, date of opening and details of earnest money deposited

6. **SELECTION PROCESS**

A nominated Committee will evaluate the technical bids received. Technical assessment will be based on technical evaluation criteria as mentioned in paragraph 4.3.

On the basis of technical assessment, top competitive manufacturer/ authorized dealers scoring more than 60% in technical assessment will be selected and the financial packet of these agencies only will be opened.

The financial proposal for supply of agriculture implement/ machinery for promoting farm mechanization in Jharkhand shall be considered separately on the basis of the financial bid submitted.

The job of supplying Agriculture Implements/ Machinery for promoting Agriculture Mechanization in Jharkhand, will be awarded to the manufacturer, who quotes the minimum price for the equipment as specified in the tender document.

7. **SELECTION OF MANUFACTURER/AUTHORISED DEALER**

The manufacturer/authorised dealer quoting the lowest rate for any agriculture implement/machinery would be selected, who have to ensure availability of such implements/machinery through their authorised dealers in various districts as per the requirement of the district within the specified time limit.

8. TERMS OF PAYMENT

- 8.1 Payment will be made after successful certification of successful installation and commissioning of the equipment supplied as per the ordered quantity.

9. VALIDITY PERIOD

Tenderers should specify the validity period of their offer which should be for a period of at least 365 days from the date of opening of tender.

10. OTHER IMPORTANT INFORMATION

- 10.1 The firm must be capable of providing operational support to the users and must provide free of cost training to at least twenty farmers from the State to operate all these Agriculture Implement/ Machinery.
- 10.2 All other necessary accessories should be provided for ensuring smooth operation, the cost of which should be included in overall cost of the Implement / machinery.
- 10.3 The Competent Authority is not bound to accept the lowest or any tender or to assign any reason for non-acceptance. The Competent Authority reserves its right to accept the tender either in full or in part. Conditional Bids will be rejected outright.
- 10.4 The Competent Authority reserves the right to summarily reject an offer received from any agency on national security considerations, without any intimation to the bidder.
- 10.5 The Competent Authority reserves the right to place an order for the full or part quantities under any items of work indicated above.

11. PENALTY CLAUSE

Any delay from the stipulated schedule would invite a penalty of Rs. 500/- per day as enumerated in the Scope of Work indicated above.

12. QUANTITY

The requirement mentioned in the tender document is tentative and subject to increase or decrease at the time of finalization of tender/work/supply.

13. TEST CERTIFICATE

Test certificates, where applicable should be furnished in triplicate.

14. GUARANTEE

14.1 The tenderer shall give the following guarantee, in respect of the agriculture implement/ machinery supplied/work executed by them:

14.1.1 For a period of twelve (12) calendar months of reliable regular working of the implement/ system supplied. The tenderer shall be liable to replace any parts that may fail or show signs of defects in case of his own supplies/services under the condition provided for by the contract and under proper use arising from faulty designs, materials or workmanship or from any act of omission of the tenderer.

14.1.2 All such replacements of defective parts mentioned above shall be made free of cost at site by the tenderer and taking the return of the defective parts of the tenderer's works shall be tenderer's responsibility and shall be made at his own expense.

14.2. The requirement mentioned in the tender notice is tentative and is subject to increase or decrease at the time of finalization of tender. The tender should be submitted in duplicate in the enclosed tender proforma.

14.3. Tender which is not submitted in prescribed proforma shall be rejected. Any additional particulars can be furnished in the accompanied letter of statement.

14.4. Tender which does not contain full details regarding technical particulars, test certificates, delivery period, etc. will not be considered.

14.5. The undersigned reserves the rights to reject whole or part of any or all of the tenders without assigning any reason.

15. **CANCELLATION OF ORDER**

The authority issuing the order reserves the right to cancel whole or part of the supply orders of those suppliers, who are found to be defaulter for delayed supply of the job or the supply of non-standard quality of materials.

16. **TERMINATION BY DEFAULT**

The Authority reserves the right to terminate the contract of any agency/agencies in case of changes in the Government procedures or unsatisfactory services.

17. **FORCE MAJEURE**

Neither party will be liable in respect of failure to fulfill its obligations, if the said failure is entirely due to Acts of God, Governmental restrictions or instructions, natural calamities or catastrophe, epidemics or disturbances in the country.

The party affected by an event of Force Majeure will immediately notify the other party of such an event and will also notify the unaffected party on cessation of disability resulting from such Force Majeure act.

18. **ARBITRATION**

Venue of arbitration will be Ranchi and will be governed by provisions of the Indian Arbitration & Reconciliation Act.

19. **JURISDICTION OF COURT**

The Civil Court, Ranchi shall alone have an exclusive jurisdiction to decide any difference, dispute and claim for and against DEPARTMENT OF AGRICULTURE / BIDDER arising out in respect of the said NIT.

The competent authority reserves the right to accept or reject any or all tenders without assigning any reason.

Details of Agriculture Implement / Machinery to be supplied (Apx.)

S No.	Name of Item (s)	Approximate Quantity in No (s)	Technical Standard
1	Conoweeder, Marker & Wheel Hoe	As per requirement ” ” ” ” ” ” ”	Satisfactory testing Certification from FMTTI/ CIAI, Bhopal/ SAU or Certificate issued from Small industries.
2	Plastic Drum Seeder		
3	Animal Drawn Multicrop Planter		
4	Metal seed bean of ‘Q’ mark of SSI (2q,10q & 20q)		
5	Seed grader with 2 & 4screen type		
6	Rotating Disc Mower		
7	Laser Leveller (Bullock Drawn)		
8.	Power Tiller		

FORM – T 1

1. Name of Firm ;
2. Nature of the Firm
(Proprietorship/Partnership/Pvt. Ltd.
Company/Any other firm) :
3. Address with telephone no., fax no. &
E-mail id
4. Details of registration / Certification with FMTTI,
CIAI, SAU& Small industries :
5. Status of financial position
(Certificates from concerned Banks :
Should be enclosed)
ii. Are you Income Tax/Sales Tax/
Vat payee, if so, Clearance
Certificate of I.T. & S.T. Regn. may
be furnished.
7. Income Tax Permanent A/c. No. :
8. Sales Tax/VATNo. :
9. Phone/Mobile No. :

I do hereby enclose the Bank Draft/Pay Order as Earnest Money for Rs.(Rupees.....) only vide Bank Draft/Pay Order No.....dated on Ranchi Bank endorsed in favour of Director, SAMETI, Jharkhand.

I also hereby enclose the “Technical Bid”, other relevant details and documents to support my work details given above.

Documents related to the rates in the form of “Financial Bid” in separate sealed covers.

I do hereby declare that the above particulars furnished by me are true to my knowledge and belief. I do hereby undertake to abide by all terms and conditions of Tender. I enclose the following documents and certificates:

- i. Copy of PAN Card & Latest I.T. Return
- ii. Copy of VAT Registration Certificate
- iii. Certificate of Bank regarding status of financial position.
- iv. Others (Please specify)

Terms and conditions duly accepted and signed are also enclosed.

Dated:_____(Signature of the Tenderer with designation and Official Seal)

FORM – F1**FINANCIAL BID**

Sl.	Name of item	Price (Inclusive of all applicable taxes, F.O.R. destination)
1	Conoweeder, Marker & Wheel Hoe	
2	Plastic Drum Seeder	
3	Animal Drawn Multicrop Planter	
4	Metal seed bean of 'Q' mark of SSI (2q,10q & 20q)	
5	Seed grader with 2 & 4screen type	
6	Rotating Disc Mower	
7	Laser Leveller (Bullock Drawn)	
8.	Power Tiller	

FORM – F -2

AFFIDAVIT

I, ----- S/o -----
Director/ Proprietor of M/s..... having its
Registered Office at do hereby solemnly affirm
and declare as follows:

1. That I have been authorised to execute this affidavit on behalf of this Company/Firm by the Board of Directors vide its Resolution passed on
2. That the Director Agriculture/ Director, SAMETI, Jharkhand vide Advertisement published in had invited offers for supply of equipments for promoting Agriculture Mechanization in Jharkhand.
3. That in response to the said Advertisement as stated in paragraph (2) above, our firm has submitted its Technical & Financial proposals to the Director Agriculture/ Director, SAMETI, Jharkhand on
4. That Technical proposal of our firm M/s..... containing necessary information and particulars furnished as per given proforma, detailing therein:
 - a) Firm’s general experience and achievements in the field of supplying agriculture implements for promoting farm mechanization in Jharkhand.
 - b) The Qualification and Competency of the manufacturers for the Assignment.
5. That the statements made in paragraphs 1 to 4 of the foregoing Affidavit as above are true to my knowledge and belief and if anything is found contrary, I stand liable to be prosecuted under appropriate Act/Laws in force.

Solemnly affirmed by the said
..... at on
this theday of2008.

Deponent:

Identified by me:

FORM F- 3

CERTIFICATE AS TO CORPORATE PRINCIPAL

I, certify that I am the Secretary of the Corporation organized under the laws of..... and that..... who signed the above tender as authorized to bind the Corporation by authority of its Governing Body.

Secretary

Date & Seal

ANNEXURE**1. Conoweeder****Specification**

Type	:	Manually operated
Number of rotors	:	Two
Number of operators	:	One
Overall dimensions	:	37 cm x 1.4 m
Weight	:	5 to 6 kg

2. Plastic Drum Seeder**Specification**

Length (mm)	:	2000
Width (mm)	:	1500
Height (mm)	:	640
Number of rows sown	:	6 & 8
Row to Row spacing (mm)	:	200
Number of seed metering holes	:	9
Diameter of the metering holes (mm)	:	10
Number of floats	:	2
Weight (kg)	:	10
Capacity (ha/day)	:	1.1

3. Animal Drawn Multicrop Planter**Specification**

Dimensions (1xwxh) (mm)	:	1350x850x750
Weight (kg)	:	80
No. of rows	:	Three
Seed metering	:	Cell type plastic rollers
Fertilizer metering	:	Agitator with opening.

Power transmission	:	Through chain and sprocket
Furrow Opener	:	Chisel Type
Placement of fertilizer	:	50 mm away and 50 mm below the seeds
Seed hopper capacity (kg)	:	12

4. Metal seed bean – It should be of good quality manufactured by SSI Unit Having ‘Q’ marks of 2quintal,10 quintal, &20 quintal capacity.

5. Seed grader with 2 & 4screen type:

a) Seed grader with 2 screen type:

Length (mm)	:	3160
Width (mm)	:	1460
Height (mm)	:	2560
Capacity (t/h)	:	2
No. of screen	:	2
Size of each screen (mm)	:	1120 x 1430
Screen inclination	:	fixed
No. of cylinder	:	2
Size of each cylinder (mm)	:	1220 x 470`
Cylinder inclination	:	fixed
Rotary speed of cylinder	:	variable
Screen perforation cleaning device	:	
Top	:	beaters
Bottom	:	nylon brushes
No. of aspiration	:	2
Fan capacity (m ³ /minute)	:	185
Fan speed (rpm)	:	980

Electric motor (kw) : 7.1

b) Seed grader with 4 screen type:

Length (mm) : 3070

Width (mm) : 2060

Height (mm) : 2180

No. of screen : 4

Power requirement (kw) : 6

Scalping screen : 1st or 1st & 2nd

Grading screen : 2nd ,3rd & 4th or 3rd &4th

Length of each screen (mm) :

Scalping : 1120 & 2240

Grading : 3360 &2240

Screen width (mm) : 1370

Capacity (kg/hr) : wheat /paddy /maize etc

Weight (kg) : 2000

6. Rotating disc mower: Specification

Length x Width x Height (mm) : 1050x380x1000

Cutting width (mm) : 340-380

Cutting Height (mm) : 30

Motor (kW) : 1.0-1.4

Weight (kg) : 12

7. Laser Leveller

As per approved Specification.

8. Power Tiller

As per Approved Specification.