



INVITATION OF PROPOSALS
FOR

Engagement of Agency for providing Recruitment Services in Department of Agriculture & Sugar Cane Development, Government of Jharkhand

Address for communication:

The Director, Department of Agriculture
Krishi Bhawan, Kanke Road, Ranchi-8
Ph. No. 0651-2233549, 0651-2233549 (fax)

**SECTION - I
INVITATION TO BIDDERS**

Invitation of offers from reputed agencies for providing Recruitment Services in Department of Agriculture & Sugar Cane Development, Govt. of Jharkhand.

- 1.1 Agriculture is the main stay for the 80% of rural population of the state. Agriculture is their employment and primary income generating activity. The agricultural economy of the Jharkhand state is characterized by dependence on nature, low investment, low productivity, mono-cropping with paddy as the dominant crop, in inadequate irrigation facilities and small and marginal holdings. The dependence of agriculture on the vagaries of the rain-god can be gauged from the fact that as much as 92% of the total cultivated area is rainfed.
- 1.2 To increase the agricultural productivity and production in the state and to promote the agricultural activities, the Central and the State Government is implementing a number of schemes under which various type of assistances are being provided to the farmers in the form of subsidy, etc.
- 1.3 A number of new techniques and modern agricultural practices have also been developed, which needs to be extended to the actual agricultural operations. There is also a need to obtain feed back and assess the actual requirements of the farmers, for which agricultural extension services network needs to be strengthened and made professional so as to carry out such extension functions.
- 1.4 For successful extension activities, a strong network of extension functionaries who are capable, devoted and hardworking is desired. In light of such requirement the Agriculture and Sugar Cane Development, Govt. of Jharkhand has issued notification for Village Level Worker (Recruitment and Services Conditions) Rule, 2011.
- 1.5 In light of above, the Department of Agriculture & Sugar Cane Development, Govt. of Jharkhand has decided to fill up the vacant posts of Village Level Workers, which have so far been lying vacant causing major bottleneck in such agricultural extension activities.
- 1.6 Accordingly, proposals are invited from reputed, well experienced and qualified agencies of repute, which are capable of handling end to end work as defined in the scope of work for the Department of Agriculture & Sugar Cane Development, Govt. of Jharkhand.
- 1.7 **Tender Procedure**
The Bidder should submit the proposals in two parts:
 1. Technical Bid
 2. Financial Bid
 - i) Technical part should contain all such details as mentioned in the Bid Document along with the Earnest Money Deposit (EMD) of Rs.2,50,000/- (Two lakh Fifty Thousand only) in form of Demand Draft in favour of The Director, Department of Agriculture, Krishi Bhawan, Kanke Road, Ranchi payable at Ranchi.
 - ii) Financial part should contain the financial bid inclusive of all admissible taxes, duties and levies etc.. The details of the financial bid should also be included for better appreciation of the bid.
 - iii) These two parts should be submitted in separate sealed and superscribed envelopes.
 - iv) Both the envelopes should then be sealed in a third envelop marked as INVITATION OF PROPOSALS FOR "Engagement of Agencies for providing Recruitment Services" in Department of Agriculture & Sugar Cane Development, Govt. of Jharkhand.

A complete set of Bid Document may be purchased by interested eligible Bidders on the submission of a written application to the The Director, Department of Agriculture, Krishi Bhawan, Kanke Road, Ranchi upon payment of a non refundable fee of Rs. 10,000/- (Rupees Ten Thousand) only in the form of Demand Draft in favour of The Director, Department of Agriculture, Krishi Bhawan, Kanke Road, payable at Ranchi. The Bid Document may be purchased personally during office hours on all working days from 01.08.2011 to 20.08.2011 It may also be downloaded from www.sameti.org in which case the fee in the form of demand draft should be enclosed with the bid document at the time of submission.

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A pre-bid conference will be held on 10.08.2011 at 1400 hrs in the office of the Department of Agriculture and Sugar Cane Development, Jharkhand, Ranchi.

The last date for submission of bid is 22.08.2011 upto 1300 hrs at the following address:

**The Director,
Department of Agriculture
Krishi Bhawan, Kanke Road, Ranchi-8**

The technical bid shall be opened on 22.08.2011 at 1500 hrs before the duly constituted committee.

The bidder or his duly authorized representative may remain present during opening of the Bid.

The Right of acceptance/ rejection of any offer shall remain reserved with Department.

**The Director,
Department of Agriculture
Krishi Bhawan, Kanke Road, Ranchi-8**