

**Directorate of Agriculture
Krishi Bhawan,
Jharkhand, Ranchi**

BID DOCUMENT

INVITATION OF BIDS FOR SUPPLY OF CERTIFIED SEEDS OF WHEAT, MUSTARD, TORI, GRAM, LENTIL, FIELD PEA, VEGETABLE PEA, SUMMER PADDY, PALAK, CHILLY, LADY'S FINGER, TURMERIC, AND GINGER, AND FOUNDATION SEEDS OF WHEAT, MUSTARD, TORI, GRAM, LENTIL, FIELD PEA, VEGETABLE PEA AND SUMMER PADDY THROUGH DEALER NETWORKING IN DIFFERENT BLOCKS OF ALL THE DISTRICTS OF JHARKHAND STATE AS PER JHARKHAND STATE SEED DISTRIBUTION POLICY, 2011.

Sealed tenders are invited for supply of certified seeds of Wheat, Mustard, Tori, Gram, Lentil, Field Pea, Vegetable Pea, Summer Paddy, Palak, Chilly, Lady's Finger, Turmeric and Ginger and Foundation Seeds of Wheat, Mustard, Tori, Gram, Lentil, Field Pea, Vegetable Pea, and Summer Paddy through Dealer networking in different Blocks of all the districts of Jharkhand under Two Bid System (Technical & Financial) from reputed agencies of Government of India/ State Government, who have at least 3 (three) years experience in production and supply of foundation/certified seeds.

Tender can be submitted by hand or by Speed post / Registered post. If the tender is sent by post, the department will not be responsible for delay in postal transit.

Tenders received after due date and time will be rejected.

1. Important dates for Tender :-

- 1.1 Pre bid meeting: A pre bid conference will be held on 09-09-2011 at 15.00 hours in the Directorate of Agriculture, Kanke Road, Ranchi.
- 1.2 Date of issue of tender documents: On any working day from 29-08-2011 to 15-09-2011 in working hours.
- 1.3 Cost of tender documents: The intended bidders may purchase tender documents from Deputy Director (Planning), Directorate of Agriculture, Kanke Road, Ranchi by non-refundable payment of Rs. 500/- (Rupee five hundred only) in cash.

- 1.4 Last date of submission of sealed tender documents: On 16-09-2011 till 14.00 hours at Directorate of Agriculture, Kanke Road, Ranchi.
- 1.5 Opening of technical bid: On 16-09-2011 at 15.00 hours in Sameti Hall in front of purchase committee. All the bidders or their duly authorized representative may remain represent at time of tender opening for any clarification sought by the purchase committee.
- 1.6 On the date of opening, only Part-I (Technical Bid) will be opened. Part-II (Financial Bid) shall be opened subsequently only of those tenderers, whose technical bid qualifies as per the laid norms of tender.
The date of opening of Financial bid of qualified bidder shall be announced by the purchase committee.

2. Tender Procedure :-

- 2.1. The Bidders should submit the proposal in two parts:
 - (a) Technical Bid and
 - (b) Financial Bid.
- 2.2. **Technical part should contain all such documents as mentioned in Para 4.2 of the Bid Document.**
- 2.3. Financial part should contain the Financial Bid inclusive of all admissible comprehensive taxes, duties and levies etc. The details of the financial bid should also be included for better appreciation of the bid.
- 2.4. These two parts should be submitted in separate sealed and super scribed envelope.
- 2.5. Both the envelopes should then be sealed in a third envelope marked as **“Tender for Supply of Foundation/Certified Seeds”**.

The bidder should also super scribed on the envelope the name of the firm, address and tender notice number & date.

2.6. All tender should be addressed to Directorate of Agriculture,
Kanke Road, Ranchi

2.7 Approximate Quantity of tendered seeds with the name of crop
and its variety are as follows:-

Sl No.	Name of Crop	Variety*	(Certified Seeds) Approx Quantity (Q)	(Foundation Seeds) Approx Quantity (Q)
1	Wheat	K9107, K0307, HD 2643, HUW234, K8027, K8962, DBW 39, HUW 468, HDR 77, DL 788-2, HD 2888, HD 2733, NW 1012, NW 2036, DBW-17, C-306,	88687	1186
2	Gram	KPG-59, KAK- 2, KWR- 108, BG - 372, HK94-134	43856	142
3	Lentil	PL-406, PL- 639, KLS-218, K-75,	2820	46
4	Field Pea	DDR-23, Malviya Matar-15, Pusa Prabhat, PN-113	19800	44
	Vegetable Pea	Arkel, AzadP-1, Swarnrekha, Pusa Pragati, Kashi Nandani		
5	Mustard	Shivani, Varuna, Pusa Bold, Kranti, Vardan	3234	21
	Tori	Panchali, T-9, PT-303		
6	Chilly	Pusa Jawala, Kalyanpuri (red), Pusa Sadabahar	20	
7	Lady's Finger	Sonali, Aarka Anamika, Varsha, Upahar	50	
8	Turmeric	Rajendra Sonia, Roma, Lokdanan, Ranga	2560	
9	Ginger	Nadia, Vardhaman, Suruchi, Supriya, Suprabha	1730	
10	Summer Paddy	BVD-203, Lalat, Abhishekh, IR-64, IR-36, MTU1010, Navin, MTU-1001	25000	232
11	Palak	Pusa Jyoti, Early Green, Pusa Madhvi	50	-
TOTAL			187807	1671

* Varieties listed above will be given preferences. In case of non availability, other varieties which are also recommended for the state will be considered.

3. Scope of Work :-

The scope of work shall be complete supply of foundation/certified seeds through dealer networking at block level in different districts of Jharkhand State as per the provisions of Jharkhand State seed distribution policy, 2011. (Annexure - II)

4. Guidelines for Submission :-

Interested Government of India/ State Government agencies with requisite experience, may submit required documents in two packets (Technical & Financial Bids) as detailed below :-

The list of essential documents which must be submitted with technical bid (Packet – I) :-

4.2.1 Earnest money (refundable) in form of Demand Draft issued by any nationalized Bank amounting Rs. 50000/- (Rupees fifty thousand only) in favour of Director Agriculture, Kanke Road, Ranchi.

Cheque / Bank guarantee / fixed deposit receipts / NSC etc. are not acceptable towards deposit of earnest money.

4.2.2 Photocopy of JVAT / Sales Tax Registration Certificate in Jharkhand State.

4.2.3 Photocopy of JVAT / Sales Tax clearance certificate of Jharkhand State, valid at the time of opening of technical bid.

4.2.4 If the bidding agency is not registered under Jharkhand Sales Tax department, then they must give an undertaking through notary affidavit that “They will supply the seeds / items after payment of JVAT / Jharkhand Sales Tax on their own.

4.2.5 IT return certificate and Audited Balance Sheet for last three financial year 2007-08, 2008-09 & 2009-10 of the bidder. The minimum average turnover of last three year’s 2007-08, 2008-09 & 2009-10 should not be less than 200.00 lakhs for production firm.

4.2.6 An affidavit (Annexure-I) mentioning that *“Our company/agency is not black listed by any Government / Semi government organization.*

4.2.7 Production license should be in the name of bidder. If the bidder is not a producer then he should produce authorization certificate for Production of such seeds from the producers.

The authorization letter should be addressed to Directorate of Agriculture, Kanke Road, Ranchi. Photocopy or Fax copy shall not be accepted.

4.2.8 List and full address with phone numbers of their clients in India, where they have supplied foundation/certified seeds which they are quoting in this tender document should also be submitted by the bidders.

4.2.9 Bidders will have to give the stock point of the tendered seed with the name of seed, varieties , and its available quantity.

4.2.10 Bidders have to supply the seeds of varieties suitable for Jharkhand state as recommended by Birsa Agricultural University, Kanke, Ranchi/ Central Variety release Committee, New Delhi. The bags in which the seeds are supplied should be marked “Subsidized seed for Jharkhand Government” clearly and should be easily visible.

4.2.11 The seeds supplied by the bidder must be foundation/certified seeds from recognized seed certifying agencies of concerned State Government.

4.2.11.1 Bidders have to give the details of breeder and foundation seed crop and variety wise in respect of available foundation and certified seeds.

4.2.11.2 Bidders have to give the supply and movement plan of the seeds.

4.2.11.3 Bidders will have to furnish complete details of wholesalers and retailers present in Jharkhand.

4.2.11.4 Bidders are expected to ensure compliance of all relevant provision of Jharkhand State Seed Distribution Policy, 2011.

4.3 Financial Bid (Packet – II) :-

4.3.1 The rates should be quoted F.O.R. destination .

4.3.2 The per quintal rate of foundation/certified seeds with variety distinctly quoted in figures in the prescribed form attached. Price should be quoted separately without tax alongwith separate details of all admissible taxes and transportation costs.

4.3.3 The technical bid submitted will be evaluated on the basis of the following criteria:- (Max.- 100 marks)

Sl. No	Criteria	Marking Scale	Maximum marks
1.	Number of years in such certified /Foundation seeds production.	3 marks for each additional year after 3 years.	30 marks.
2.	Annual turnover, which will be average of 2007-08, 2008-09 & 2009-10 on the basis of audited balance sheet.	3 marks for each additional 100 lakhs after 200 lakh rupees with 40 maximum marks.	40 marks.
3.	Number of single order worth Rs. 100 lakh and above.	2 marks for each such order with 15 maximum marks.	15 marks.
4.	Quality assurance certificates in the name of firm by state seed certification agency.	3 marks for each such certificate for a particular crop with 15 maximum marks.	15 marks.

5. Selection Process :-

A nominated committee will evaluate the technical bid received. Technical assessment will be based on technical evaluation criteria as mentioned in Para 4.2/4.3.

On the basis of technical assessment, top competitive seed producing agencies scoring more than 50%, or as decided by the State Government in technical assessment, will be selected and the financial packet of only those agencies will be opened.

The job of supplying various seeds will be awarded to the producer who quoted the minimum price for the seeds with specified technical specification as specified in the tender document.

6 Supply of seed :-

- a. Seeds should be supplied within stipulated time as quoted in supply order.
- b. The seeds damaged during transport shall not be accepted.
- c. Seeds should not be expired or poorly packed etc or else shall not be accepted.

7 Terms of Payment :-

- a. Advance payment will be admissible as per government norms.
- b. Full payments of seeds shall be made only after obtaining satisfactory report from seed testing laboratory, Ranchi and after deduction of T.D.S.
- c. Payment shall be made by the concerned district Agriculture Officers after compliance of all criteria fixed by Agriculture Directorate/ State Government.

8 Forfeiture of Security Deposit :-

Security Deposit in full or part may be forfeited in the following cases:

- (i) When the terms and conditions of contract is breached.
- (ii) When the bidder fails to make complete supply of seeds satisfactorily.
- (iii) Notice of reasonable time will be given in case of forfeiture of security deposit. The decision of Director Agriculture, Jharkhand, in this regard shall be final.

9. Signing of the Bid

- 9.1 Bid shall be signed by the bidder or by his duly authorized person holding power of attorney for signing the bid document.

10. Other terms & conditions :-

- a. The seeds mentioned in the tender document is tentative and subject to increase or decrease at the time of finalization of tender/supply order.
- b. The undersigned reserves the right to accept or reject in part or as a whole any of the proposal received or cancel the tender document without assigning any reason.
- c. The authority issuing the order reserves the right to cancel whole or part of the supply orders of those suppliers, who are found to be defaulter for delayed in supply of seeds.
- d. Any legal matter related to this tender shall be under jurisdiction of Hon'ble Jharkhand High Court, Ranchi.
- e. Approved rate is valid up to nine month.
- f. The detail name & specification of seeds are attached with this tender document.

- g. Any of the Financial Terms & Conditions not covered in this bid document shall be governed as per the provisions of General Finance & Accounts Rules prescribed by the Government of Jharkhand.
- h. All tender should be sent to State Government/Director Agriculture at the address given below.

**DIRECTOR AGRICULTURE
AGRICULTURE DIRECTORATE
JHARKHAND, RANCHI
KANKE ROAD,
RANCHI-834008.**

AFFIDAVIT

I, S/o
Director/Proprietor of M/s having its
Registered Office at do hereby solemnly affirm and declare as
follows:

1. That I have been authorized to execute this affidavit on behalf of this Company/ Firm by the Board of Directors vide its Resolution passed on
2. That the Director, Agriculture, Jharkhand vide Advertisement published in had INVITATION OF BIDS FOR SUPPLY OF CERTIFIED SEEDS OF WHEAT, MUSTARD, TORI, GRAM, LENTIL, FIELD PEA, VEGETABLE PEA, SUMMER PADDY, PALAK, CHILLY, LADY'S FINGER, TURMERIC, AND GINGER, AND FOUNDATION SEEDS OF WHEAT, MUSTARD, TORI, GRAM, LENTIL, FIELD PEA, VEGETABLE PEA AND SUMMER PADDY THROUGH DEALER NETWORKING IN DIFFERENT BLOCKS OF ALL THE DISTRICTS OF JHARKHAND STATE AS PER JHARKHAND STATE SEED DISTRIBUTION POLICY, 2011
3. That in response to the said Advertisement as stated in paragraph (2) above, our firm has submitted its Technical & Financial proposal to the, Director, Agriculture, Jharkhand on.....
4. It is here that declare that (agency) or in its office bearer has never been black listed by Govt. /Semi Govt. Agency and there is no legal action pending against the agency or any punishment order issued in any criminal proceeding against the same.
5. That Technical proposal of our firm M/s Containing necessary information and particulars furnished as per given proforma.
6. That the statements made in paragraph 1 to 4 of the foregoing affidavit as above are true to my knowledge and belief and if anything is found contrary, I stand liable to be prosecuted under appropriate Act/Laws in force. Solemnly affirmed by the said at On this the day of2011.

Deponent:

Identified by me :